



1012 North Noble Street Chicago, Illinois 60642

*Adventure Stage is located at 1012 N Noble, in the West Town neighborhood. Close to CTA Blue line and Busses*

**Title:** Artistic Intern at Adventure Stage Chicago (ASC)  
**Position reports to:** Producing Artistic Director  
**Position status:** Part-time (10-15 hours per week)  
**Compensation:** One time Stipend

**Job Description:**

Adventure Stage Chicago's Artistic Interns will be assigned to a number of different projects. Interns will work with members of the ASC Artistic staff, including the Producing Artistic Director. Interns will have an opportunity to assist with casting, new play development, literary management and producing. Successful candidates will be self-motivated and highly organized. Interns will be considered an integral part of the ASC staff and are expected to contribute their ideas and expertise.

**Skills Level:**

- Strong written and oral communication skills
- Proficiency in Microsoft Office programs (Word, Excel, PowerPoint)
- Ability to multitask on multiple projects at once
- Ability to work independently

**Applications accepted on an on-going basis. There are no formal deadlines.**

To apply, please submit the following:

Cover letter and resume, including at least one reference to:

ASC Internship Program

email: [tom@adventurestage.org](mailto:tom@adventurestage.org)

Adventure Stage Chicago, the participatory arts program of Northwestern Settlement, creates and tells heroic stories about and for young people. We do this to engage our community and inspire all of us to be heroes in our own lives. Uniquely involving our West Town neighbors into the creation process, ASC's original productions contain themes and ideas that are developed with input from community members. ASC also offers: the in-classroom arts residency program Neighborhood Bridges; Trailblazers, a youth mentoring program for ages 11-15; and summer drama camps. The Northwestern University Settlement, a community service organization founded in 1891, provides Chicago's West Town community and surrounding neighborhoods with wrap-around social service, educational, and arts programs.